

## **Policy, Guidelines, and Procedures for Awards and Lectureships, as adopted by the Council effective 9 January 2000**

---

### *A. General*

The following general principles apply to Society awards and lectureships.

1. All final decisions on the creation of an award and lectureship—its purposes, terms of reference, and conditions—and on award and lectureship recipients, are made by the AMS Council.
2. Awards and lectureships are to be maintained at the highest level. While an award winner or lecturer may be chosen annually, it may often be more suitable to present the award only occasionally, and an award committee or panel should not hesitate to pass over a year when there is no outstanding nominee. Justification is required if, in an exceptional case, a multiple award is recommended to the Council.
3. With the exception of student awards, awards and lectureships will be solely in the form of medals, plaques, certificates, etc., and not in the form of cash or cash equivalent.
4. All awards and lectureships will be considered for renewal or termination by the Council every eight years beginning 1 January 2000.

### *B. Establishing Awards/Lectureships*

1. Awards and lectureships are established only when there is clear justification.
2. Awards and lectureships may be named or unnamed.
3. Awards and lectureships are named only for deceased members of the Society who are deserving of such recognition.
4. A proposal for a new award or lectureship may be submitted to the Secretary-Treasurer, American Meteorological Society, 45 Beacon St., Boston, MA 02108 by any member or group of the Society. The proposal, not to exceed five pages in length, shall include sufficient background and justification indicating, for example, that the pool of potential awardees is large enough to justify the new award or lectureship. Additional letters of support from relevant portions of the affected community will be welcome. The proposal shall also include suggested Terms of Reference and the method for selection of awardees.
5. Proposals for a new award or lectureship will be reviewed by the Awards Oversight Committee (AOC). When appropriate, the AOC will request input and comments from other segments of the Society.
6. The AOC will recommend a course of action to the Council.

### *C. Award and Lecturer Nomination Procedure*

1. Nominations may be submitted to the Secretary-Treasurer, American Meteorological Society, 45 Beacon St., Boston, MA 02108 by any member or group of the Society. A nomination form is available from AMS Headquarters and for downloading from the AMS Web site.
2. The nomination is to include a proposed citation and a condensed curriculum vitae. Up to three additional letters of support may be submitted with the nomination.
3. Nominations will be active for three years, and updated information may be submitted for consideration in the second and third year.

### *D. Selection Procedures*

All awards and lectureships are approved by the Council. The specific procedure for nominating awardees and lecturers is described in the “Policy, Procedures, and Guidelines for Awards and Lectureships.”

Recommendations to the Council for awardees and lecturers are made by the various committees and panels described in the relevant Terms of Reference. To improve consistency and avoid overlap and duplication of awards, an AOC was established in 1999. The AOC makes recommendations to the Council for the Brooks, Abbe, Corporation, and Special Awards. Prior to submission to the Council for approval, the AOC also reviews the recommendations for all other awards and lecturers except (1) honorary membership and (2) student awards.

The AOC is chaired by the First Past President and includes as members the President-elect, the President, the Chairs of the Atmospheric Research Awards Committee and the Oceanographic Research Awards Committee, the STAC Commissioner, the Professional Affairs Commissioner, the Education and the Human Resources Commissioner, and the Publications Commissioner.

*E. Policy On Named Conferences/Symposia and Special Issues of AMS Journals, as adopted by the Council effective 25 September 1999.*

Recognition of scientists in the fields served by the AMS, living or deceased, in the form of a named conference or symposium or a named special issue of one of the Society's journals is an honor reserved for only the most outstanding of our colleagues. It should be awarded only to those individuals who are completing a career, or who have recently died having completed a career, of significant achievements in their field and whose contributions would make them worthy of consideration for Honorary Member of the AMS.

Proposals for either a named conference/symposium or special issue, including the nature of the content for the conference/symposium or special issue that justifies its naming, should be submitted to the STAC Commissioner or Publications Commissioner, respectively. The Commissioner will utilize the commission membership, with particular weight being given to the input from the affected STAC committee or journal editorial board, to review the proposal and provide recommendations. The Commissioner will forward those proposals deemed appropriate to the Council for approval. Proposals for named conferences and symposia organized outside the STAC structure (such as the IIPS Conference or Education Symposium) will still be handled by the STAC Commissioner, but with considerable input from the organizing committee of the affected meeting and possibly other commissions, committees, or boards as deemed appropriate by the STAC Commissioner. Final approval lies with the AMS Council.

Such awards will be made infrequently, and as a guideline, a particular journal should have an issue named after an individual no more frequently than about once every three years, and a conference/symposium should be named after an individual no more frequently than about once every three meetings for that conference or symposia series. Special symposia that are not part of a series can be organized to honor a scientist.

*F. Guidelines for memorials were adopted by the Council on 29 January 1978.*

A memorial is defined as a gift, award, publication, or activity that is accepted or created by action of the Society for the purpose of perpetuating the memory of a person or group of persons. Honorary membership and awards, which are normally bestowed for the purpose of honoring living persons, are not to be construed as memorials under these guidelines.

1. Memorials shall be established by action of the Council.
2. Memorials shall normally be established only for nonliving persons. There shall be no exclusions based on membership in the Society, nationality, race, religion, or sex.
3. Memorials shall satisfy both of the following criteria:
  - a) The accomplishments and ideals of the person being memorialized shall have been such as to advance the aims of the Society.
  - b) The objective of the memorial, be it an award, scholarship, publication, or other activity, shall be such as to advance the aims of the Society.
4. Memorials shall be considered in two categories: designated and undesignated.
  - a) Designated memorials are normally established for a specified object in such a way as to memorialize an individual or group of individuals. If the memorial is in the nature of a periodic payment or award, sufficient capital will normally be provided to fund the award over the stated duration of the memorial.
  - b) Undesignated memorial gifts may be accepted by the Society to be used in ways and for purposes to be determined by the Council, including the amalgamation of several such memorials for a specific purpose.
5. The designation of memorials to provide scholarships for the assistance of meteorology students at academic institutions is encouraged.
6. The use of memorial funds to publish a special volume or monograph is encouraged.