

STAC Annual Meeting Sunday, January 6, 2019

Paradise Valley Room at the Sheraton Grand Hotel, Phoenix

10:00 – **Training Session** - how to plan, develop and run an AMS Conference or Symposium.
Optional Meeting led by Claudia Gorski, Director of Meetings

Assignment of a Meetings Coordinator

- Meeting Staff Contact Page (<https://www2.ametsoc.org/ams/index.cfm/ams-staff-email-and-phone-contacts/#Meetings>)
 - o Role of Lead Meeting Planner
 - Venue for meeting
 - Signing of Contracts
 - Program Chair Funding Form Review Process
 - Logistics from start to finish

Web page for Program Chairs (<http://www2.ametsoc.org/stac/index.cfm/chair-member-information/meetings/>)

Named Symposia and Named Sessions (<http://www2.ametsoc.org/ams/index.cfm/about-ams/ams-awards-fellows-and-honorary-members/>)

Short Courses (<https://www.ametsoc.org/ams/index.cfm/meetings-events/short-courses/>)

Annual STAC Board/Committee Chair Meeting Agenda

11:00 – Introductions: Each Board/Committee (B/C) Chair, Vice-Chair, any Members in attendance, Commissioners, and Guests

- Group photo

11:15 – Areas where STAC Commissioners can provide assistance

- STAC B/C Best Practices – Bruce Telfeyan

11:30 – AMS Community Demonstration by Jordan Stillman

11:45 – Perspectives on key challenges from three experienced STAC Chairs

- Ali Tokay
- Philippe Tissot
- Barbara Thompson
- Curtis Alexander
- Becky Adams-Selin

12:30 – AMS Awards and STAC-Level Awards – Bruce, Dave, and Genene

- Working lunch during discussions

1:00 – Break into groups of 5 to 7 STAC Chairs to Discuss Concerns and Perspectives

- Possible topics of discussion include but are not limited to:

- Balancing the demands of professional career activities along with chairing a board or committee
- Collaboration with other AMS Commissions
- Merits (or disadvantages) of having a B/C Vice-Chair
- Ideas for recruiting new B/C members
- Taking on an additional student member as a mentoring effort
- Ideas for outreach within the scientific community and beyond
- Calls for papers and handling proposed sessions at conferences
- Obtaining support from STAC Commissioners and the AMS Staff
- Support to the AMS Glossary of Meteorology

1:30 – Reports from each group on discussion issues and conclusions

1:45 – Discussions with AMS Staff

- AMS Policy Program – Paul Higgins
- AMS Centennial Discussion – Stephanie Armstrong
- Report from the AMS Board of Best Practices – Tim Spangler
- Conferences/Symposia - Claudia Gorski
 - o Guidelines for proposed sessions at conferences/symposia
- Glossary of Meteorology - Ward Seguin
- STAC B/C Web Pages - Brian Mardirosian
- Student Awards - Donna Fernandez and/or Stephanie Armstrong
- AMS Centennial Committee - Bill Gail
- Comments from Roger Wakimoto, Jenni Evans, Mary Glackin, and Keith Seitter

2:15 – Brief remarks from several other AMS Commissioners (goal is to learn about the other Commissions and perhaps identify and pursue areas for collaboration)

- Commission on Weather, Water, and Climate Enterprise: Pam Emch
- Commission on Professional Affairs: Maureen McCann
- Planning Commission: Yvette Richardson

2:30 – Open STAC Discussion

2:45 – Closing remarks,

- Thanks to Dave Stensrud as he concludes 6 years leading STAC,
- Welcome to Ankur Desai as Incoming Commissioner
- Bruce Telfeyan's closing comments
- Genevieve Fisher's comments and vision for the future

3:00 – Adjourn